

8964 Write for a defined context

Purpose of this Unit Standard

Learners credited with this unit standard are able to write to suit a range of contexts. They use complex sentence structures and show some control of style and register. Writers can match the choice of text type, structure, tone and word selection in their writing to the needs of specific audiences. They express themselves reasonably clearly and precisely when writing, and they are willing to explore new forms of writing in thoughtful and organised ways.

Learners at this level also use appropriate language in familiar and unfamiliar situations in their writings and in their written observations and responses based on texts they encounter. They use language appropriate to the socio-cultural, learning or workplace/technical environment as required.

Learners credited with this unit standard are able to:

- write for a specific purpose and audience
- use grammatical structures and writing conventions to produce coherent and cohesive texts for specific contexts
- adapt language to suit context
- draft and edit own writing.

Learning Assumed To Be In Place And Recognition Of Prior Learning

The credit calculation is based on the assumption that learners are already competent in terms of the following outcomes or areas of learning when starting to learn towards this unit standard: NQF level 1 or GETC language standards.

Learners can:

write different kinds of texts for a wide range of purposes.

Outcomes

SO1: Write for a specific audience and purpose.

SO2: Use grammatical structures and writing conventions.

SO3: Adapt language to suit context.

SO4: Draft and edit own writing.

SAQA US ID	NQF LEVEL	CREDITS	US TITLE
8964	NQF Level 2	5	Write for a defined context

Duration: 1-Day

Content

Outcome 1 Write for a specific audience and purpose.	• A range of appropriate texts is selected and produced in response to tasks or learning activities. • Form and content are appropriate to the conventions of the text type, and to the nature and level of the target audience, as well as to the task.
Outcome 2 Use grammatical structures and writing conventions.	• Clear, simple sentences are used. • A variety of sentence lengths and types are employed where appropriate. • Paragraphs showing awareness of topic sentence are constructed. • Punctuation conventions are used appropriately. • Register is chosen to suit audience and purpose. • Link devices are used correctly to write sustained pieces. • Different sentence beginnings and clause structure options are correctly employed. • Texts are organised and structured so that they have a clearly defined beginning, middle and end.
Outcome 3 Adapt language to suit context.	• Inappropriate language is identified and adapted. • Complex ideas are reworded more simply.
Outcome 4 Draft and edit own writing.	• The planning, drafting, editing and redrafting of texts improves its suitability for the intended purpose and audience. • Cohesive devices to link parts of texts with other parts and to link ideas are checked and adapted to promote overall coherence of the text. • Major grammatical errors are identified, and changes improve structure and readability of text. • Spelling, punctuation, register, sentence and paragraph structure are checked and corrected where necessary, and the selection of vocabulary is appropriate to content. • Points of view, where expressed, are supported with a simple range of reasons and facts. • Sources used in writing are acknowledged and accurately recorded in format appropriate to the task or learning activity.

<https://www.stafftraining.co.za/workshops/8964-write-for-a-defined-context>



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