



252044 Apply the principles of knowledge management

Purpose of this Unit Standard

This Unit Standard is intended for managers in all economic sectors. These managers would typically be second level managers such as heads of department, section heads or divisional heads, who may have more than one team reporting to them.

The qualifying learner is capable of:

- Demonstrate knowledge and understanding of the concepts and components of knowledge management.
- Analyse a unit according to the entity's knowledge management policies and procedures.
- Develop a knowledge management implementation plan for a unit.

Learning Assumed to Be in Place and Recognition of Prior Learning

- Communication at NQF Level 4
- Mathematical Literacy at NQF Level 4
- Computer Literacy at NQF Level 4

Outcomes

SO1: Demonstrate knowledge and understanding of the concepts and components of knowledge management.

SO2: Analyse a unit according to the entity's knowledge management policies and procedures.

SO3: Develop a knowledge management implementation plan for a unit.

SAQA US ID	NQF LEVEL	CREDITS	US TITLE
252044	NQF Level 5	6	Apply the principles of knowledge management

Duration: 2-days





Content

Outcome 1

Demonstrate knowledge and understanding of the concepts and components of knowledge management

- The driving forces of the knowledge economy are explained with examples.
- The components of a system for institutionalising knowledge management are described according to accepted knowledge management theory and practice.
- The importance of knowledge management in managing the knowledge assets for achieving competitive advantage is explained in relation to an entity.
- The results of managing knowledge are explained in relation to an entity.

Outcome 2

Analyse a unit according to the entity's knowledge management policies and procedures

- Analyse the current practices in a unit in relation to the knowledge management policies and procedures of an entity.
- Compare the knowledge management practices of a unit to those of other units in an entity.
- Interpret the findings of the analysis to identify strengths and weaknesses.
- Consolidate the findings in a report with recommendations on improvements within a unit and an entity.

Outcome 3

Develop a knowledge management implementation plan for a unit

- The role of the unit manager in implementing the knowledge management plan is described in relation to other role players in the entity.
- An operational plan is developed for managing knowledge in a unit in relation to the policies and procedures of an entity.
- The operational plan is promoted within a unit and an entity in order to encourage commitment.
- The implementation of the plan is described in accordance generally accepted knowledge management theory and practice.

<https://www.stafftraining.co.za/workshops/252044-apply-the-principles-of-knowledge-management>



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